



PITCAIRN ISLAND COUNCIL
Minutes of the Regular Council Meeting held at the Public Hall
Commencing at 9.00am 22nd June 2022

Present:

Deputy Mayor Shawn Christian, Cr Michele Christian, Cr Simon Young, Cr Torika Christian, Cr Leslie Jaques, Administrator Colin Leeman.

Apologies: Mayor Charlene Warren

In attendance:

Welcome: The Deputy Mayor welcomed Council to the table. A moment of private reflection was taken.

| Agenda Item | |
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| <p>Actions from the last council sitting: - 11th May 2022</p> <p>1. Internet Band with Issues.</p> <p>The internet issues have gotten better, the school is now able to go online during school hours. Ongoing monitoring will be taken to ensure this continued. To be removed from actions. A Councillor commented that if restrictions are put in place, pricing needs to be considered. Administrator noted it is already heavily subsidised and there is no justification for further credit even with internet issues or restrictions to locals.</p> <p>Action: Complete</p> <p>2. Photo ID Cards for Pitcairn Islanders.</p> <p>Cr M Christian will provide Council with costings and a proposal for further consideration. Two quotes have been received, but querying some points, and once received will onforward to Councillors</p> <p>Action: To be discussed in this council.</p> <p>3. Remote meeting participation for councillors.</p> <p>Mayor to work with AG's office re possible amendment of ordinance to make this possible.</p> | |

Action: Deferred until Mayor returns.

4. GPI Employee leave entitlement settlement proposal.

A response is awaited to Council's letter of 8 March 2022.

Administrator to give update during the Agenda section. Special Council set for 25th May 2022.

Action: To be discussed in this council.

5. EDF Solar Power Project

Administrator to advise the community of the progress of the EDF Solar Power project.

Action: To be discussed in this meeting.

6. Covid-19 Policy

Cr Simon Young to put updated Covid-19 Policy on the GPI Website.

Action: To be discussed in this meeting.

7. Settlement Application

Immigration Officer to be advised that the application be forwarded to the Deputy Governor. Island Secretary to advise appropriate department of Council approval.

Action: Complete

8. Aranui Breadfruit.

Cr M Christian and Cr H Menzies will organise plaques for each location and report back to Council.

On-going – To be added to General Business

9. Annual Leave / Contracts

Administrator Leeman to make a public announcement to advise the community of the status/resolutions undertaken and next steps to be taken.

Action: To be further discussed in this council.

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| <p>Approval of the Regular Council Meeting Minutes of 11th May 2022.</p> | <p>MOTION: Cr Michele Christian / Cr Leslie Jaques</p> <p>“That the Minutes of Approval of the Regular Council Meeting of 11th May 2022, as previously circulated be approved.”</p> <p>All in Favour / Carried</p> |
| <p>Approval of the Special Council Meeting Minutes of 25th May 2022.</p> | <p>MOTION: Cr Michele Christian / Cr Torika Christian</p> <p>“That the Minutes of Approval of the Special Council Meeting of 25th May 2022, as previously circulated be approved.”</p> <p>All in Favour / Carried</p> |
| <p>Medical Leave - Mayor</p> | <p>Deputy Mayor Shawn Christian advised Council that Mayor Charlene Warren is currently off island for medical treatment and formally noted her leave request.</p> <p>Motion: Cr Heather Menzies / Deputy Mayor Shawn Christian</p> <p>To accept the Mayor’s notice of leave as submitted by Deputy Mayor Shawn Christian</p> <p>All in favour / Carried</p> |
| <p>ID Card Quotes</p> | <p>Cr Michele Christian had circulated costings for an ID Card printer and spoke on the pros and cons of both, advising the best option in her opinion.</p> <p>The cost of the printer and cards will come out of the Discretionary Fund.</p> <p>The printing and distribution of IDs would be managed by the Police Department.</p> <p>Motion: Cr Heather Menzies / Cr Simon Young</p> <p>To accept the quote as submitted from ID Solutions for EM1 printer, plastic cards, printer ribbon and software.</p> <p>All in favour / Carried</p> <p>Action: Cr Michele Christian to proceed with purchase.</p> |
| <p>PPS Report</p> | <p>Operations</p> <p>Solar panels for contractor houses have been installed on Government houses and should be connected by the end of this month.</p> |

The foundations for the Science building have been completed.

Natural Resources

Bio-Security legislation and policy being worked on.
With World Ocean Day and the school children's outer island trip, the MPA benefited with some good publicity.

Community Services

An accident necessitated a medivac which went smoothly with the patient now recovering in NZ.

Doctor Donovan and wife Sharon will be replacing the outgoing doctor and will be on island for a couple of months.

School Trip to outer islands completed with excellent results with the School Children and young adults.

Finance & Economics

Tourism Coordinator attended Sea Trade Cruise Conference in Florida. A report is available if required.
A few yachts have visited the island since borders opened, and so the museum has benefited from visitors
Issues with NZ Post at present but the problems are in process of being resolved.

Electric Vehicles.

Funding for the EVs was from the Granton Aid to the island, however it was extra money from end of year. To clarify cost for council as it had come from PIO funds.

Administrators

The Administrator advised that Pitcairn will have a number of temporary administrators over the coming months:

Stephen Thwaites arrives on 30 June. Dep 31 July

Tim Moody arrives 27 July. Dep 9 October.

Simon Bull arrives on 6 Oct. Dep 13 November.

There will then be a gap until 15 December.

After the 15th of December we will have Permanent Administrators -- Steve and Fiona Townsend. They arrive on 15 December and will carry out the role as a job-share. They are currently job-share administrators on

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| | <p>Tristan Da Cunha, so will bring a wealth of relevant experience to Pitcairn. They will both do the role for the first month to help them understand how best to make their job-share work.</p> <p>Quad Bike Training The quad bike accident that had recently occurred raised the question that training for incoming off-islanders is reviewed. The Administrator noted that accidents happen for all – contractors or islanders. The current quad bike training courses, the Administrator said, that are run for contractors coming to Pitcairn are already quite comprehensive. He suggested that if there is a strong concern around further training coming from Council, that it may be a subject to bring up with the next administrator to further investigate. In terms of mitigating risk for contractor staff it may be feasible to ask those new to driving on island not to carry passengers until they are confident on the roads. Discussion around past issues was had to give clarification to the Administrator to Councils concerns.</p> <p>PPS Report No written report will be given at this council.</p> <p>Cr Simon Young asked if as per the current Communication Policy that the Administrator could ensure reports for the PPS are being done and submitted for each Regular Council. The Administrator advised that he will pass on this request and advise of the existence of the Communication Policy to the next Administrator for their information.</p> <p>FCA Recruitment Child Matters is now the company being used to appoint the new FCA.</p> |
| <p>Update on status of Pitcairn’s copper-wire Connectivity</p> | <p>Cr Heather Menzies asked for an update on the copper wire connectivity as there has been a lot of miscommunication within the community.</p> <p>The Administrator advised there is a real challenge around the management of the communication system as a whole. He noted that he had created a position for a Communications person to better manage the system, however no one had applied or indicated interest.</p> |

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| | <p>The Copper wire system will not be turned off, but it will be left to degrade naturally and then the island will move on the Telrad system.</p> <p>Cr Menzies advised a note from Speedcast has said that it will be turned off. She advised she wished that the governing body would advise the community what the situation is and would be.</p> <p>Deputy Mayor Shawn Christian confirmed that there has been a lot of chatter that he had heard as well, however he clarified that the copper phone line will no longer be used for international calls. The old system will not be maintained, and the community was advised of this when the new system was put in. The local copper service will not be interrupted – until it fails naturally.</p> <p>It was asked how this would be communicated to the community, and stop the misinformation.</p> <p>Action: Administrator to work with DM Operations to advise the community of the copper line status.</p> |
| <p>GPI Employment Contract Draft Approval</p> | <p>The Administrator thanked the Council for their assistance and work getting the Employment issues resolved.</p> <p>The amendments made to the draft was forwarded to Council for their review and to finalise the new contract.</p> <p>Motion: Cr Simon Young / Cr Michele Christian To approve the amendments made to the final GPI Employment contract.</p> <p>All in favour / Carried</p> <p>The Administrator advised that at least half of all those employees have approved of the contract as put to them.</p> <p>The Annual Leave payment is slightly more contentious. Employees with issues are being worked with individually.</p> <p>Job Descriptions are also almost fully updated and discussed with employees.</p> <p>Once the Annual Leave issues and last few JD's are finalised, there will be a final meeting with employees,</p> |

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| | <p>the Administrator and Division Managers to sign off on contract, annual leave payment and job descriptions.</p> <p>Action: Administrator to forward the newly approved GPI Contract to the DM's as soon as possible.</p> <p>Senior Citizens whom were not recognised in the annual leave payments previously will be able to get 25% which will acknowledge their service in the island.</p> <p>The Administrator confirmed that all contracts will have a JD to support that position.</p> <p>All permanent GPI employees will require a signed contract to be held at the GT to assure payment.</p> <p>PRC will now proceed to review the employment policies and update to reflect the new contract.</p> <p>A slightly different casual contract for example -- road people working in the Operations Division -- who are now uncontracted will be discussed and brought back to Council.</p> <p>Concern was raised that rumour had said that if an employee did not have a contract, that they will not get paid. This would affect those at present who are working on project or casual labourers such as the aforementioned road people. The Administrator confirmed that this will not happen. He noted it will be inevitable that there will be some who may unavoidably will fall through the cracks and do not have a Permanent or Fee for Service contract. Councillors discussed possible mechanisms to solve this, including a register of temporary/casual workers to be provided to the GT office.</p> <p>The Administrator advised this is another situation that can be more clearly unpacked with the next Administrators to discuss and rectify.</p> |
| <p>GPI Pitcairn Public Service utilisation of Agreement for Service Contracts</p> | <p>Cr Menzies spoke on the contract for casual staff that has been used on island. She advised that terms of reference indicate the use of this contract compared to the permanently employed person.</p> |

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| | <p>Councillors agree that this is useful, and works very well to support contract or casual staff and should continue to be used on this basis.</p> <p>The Administrator noted that a future Administrator may look into this contract or others to confirm the continued smooth functionality of GPI employment.</p> <p>Administrator and Councillors as a whole agreed that it should be renamed Fee for Service as it has previously.</p> <p>Cr Heather Menzies thanked Administrator Leeman for the work done around annual leave and updated GPI permanent staff contract. This has supported the request put forth by the majority of the community via petition. She wished to acknowledge the response and action taken.</p> <p>Deputy Mayor Shawn Christian thanked all around the table, the Administrator and all those who have worked on contracts and the annual leave issues to get to an amical and working solution.</p> |
| Marine Conservation Regulations 2022 | <p>Councillors discussed the Marine Conservation Regulations Ordinance as submitted by the Administrator. He advised that recommendations that Council had given had been inserted and updated.</p> <p>The Administrator advised that after review and further input from an interested NGO, that section D be deleted to support cohesiveness in Pitcairn cultural fishing process.</p> <p>One councillor noted that having the Administrator on the committee as a neutral chair. He felt the implication that Pitcairners cannot have a neutral viewpoint whilst chairing issues for the Marine Protection Committee in the best interests of the MPA is not acceptable.</p> <p>That sentence and any inference that Pitcairners could not operate neutrally, advised the Administrator, could be removed from the rationale.</p> <p>The Administrator noted that the Administrator does have a place on the Committee as a voice if there was conflict of interest.</p> |

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| | <p>Council asked if the ordinance could reflect that the Governor appoints committee members using the same process as used such as with Land Court members by law. I.e., expressions of interest are called for, council discuss the candidates and then put forward those names for the Governor to consider.</p> <p>Another councillor felt that the Administrator is fully able to sit without favouring one side or another and that sometimes Pitcairners are not able to stay neutral at all.</p> <p>Action: The Administrator will take back these issues to be considered and clarified to come back to the council table for review.</p> |
| Covid-19 Policy | <p>Council worked through the Policy submitted to Council. Amendments were made live and suggestions made. The updated draft will be referred back to the Policy Review committee for finalising.</p> <p>Action: Island Secretary to send amended draft to PRC.</p> <p>Motion: Cr Leslie Jaques / Cr Torika Christian To approve the Covid-19 Policy with amendments made requested by Council</p> <p>All in favour / Carried</p> |
| EDF Solar Panel Project | <p>The Administrator spoke on the benefit of Solar Panels for the community that do not have Tron units. It has been a complex issue, but, the funding of roughly around one million dollars is still there, and past plans for a solar panel farm was not feasible as being too expensive. So, investigation into other providers has raised just one more company that may be able to provide an option that is less expensive. Further work will be done to undertake Councils request to look at community power supply is being continued.</p> <p>Cr Leslie Jaques pointed that in 2017 \$1.8 million euros had been allocated, but the amount had been slashed by half during the time the UK exited from the EU.</p> <p>HMG will have bottom line approval on how this funding will be spent, and will be very interested along with PIO on how such a project will be implemented.</p> |

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| | <p>Whatever end product is put in place, will be GPI owned and maintained, therefore there will be a charge paid to any power user hooked up to the system.</p> <p>Cr H Menzies asked if this could be communicated to the community so the general public is aware of the steps been taken. She also asked if a government representative from Council may be present or have input into the Solar Power project.</p> <p>The Administrator advised that the Mayor has been involved during this process already, and until clarification a public update was not appropriate until there was a firm path ahead. Once known the community will be advised.</p> <p>Standing item on Agenda requested to ensure Councillors are kept up to date with progress as they are aware there is a timeline on spending the allocated budget.</p> <p>Action: Island Secretary to add to the Agenda as a standing item.</p> |
| <p>Ship to Shore Vessel plans.</p> | <p>The Administrator advised that the Ship to Shore vessel which is in storage in Tauranga is no longer considered appropriate for use on Pitcairn.</p> <p>The vessel will be sold, ensuring that the right sale price etc is sought. Legal advice has been sought to ensure the boat can be sold being that the funds came from EDF coffers.</p> <p>Because the redundant vessel is not coming to the island, the new Landing upgrade as planned will no longer be required.</p> <p>The funds from the sale of the boat will go towards a more suitable boat which will be able to move passengers and or cargo from Pitcairn's Charter vessel, or cruise ships for example.</p> <p>The Administrator noted that it may be considered that the GPI Charter Vessel which is contracted to service passengers and cargo to Pitcairn may in the future may need to think about providing the way of getting that cargo to its final landing on shore.</p> |

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| | <p>Standing item on Agenda requested to ensure Councillors are kept up to date with progress on sale, and purchase of a new vessel.</p> <p>Action: Island Secretary to add to the Agenda as a standing item.</p> |
| Aranui Breadfruit Plaques | <p>Cr M Christian and Cr H Menzies asked councillors for recommendations for wording for the plaque and then will advise council of progress.</p> |
| <p>Summary Offences (Penalties) Amendment Ordinance 2022</p> | <p>Cr Simon Young removed himself from the council table due to conflict in his Island Magistrate role.</p> <p>The Administrator spoke on the Summary Offences Amendment Ordinance which he tabled for Council's review. He advised that the changes were based on Councils recommendations.</p> <p>All fines are, as law indicates, will be passed down in consideration by the magistrate/judge who sits on the case. Whether the minimum or maximum is deemed fit.</p> <p>Councillors discussed the document, noting that all judgements may not be solely monetary, but within the scope of the magistrate/judge's decision, it could include community service.</p> <p>Some councillors felt with the rise of the fines, this may end up in more accusations out of vindictiveness. It was noted that the starting point is a complaint to the police, and this is where anything of this ilk may be nipped in the bud.</p> <p>Discussion around the ordinance and for pressure that may be put on the Island Magistrate in such a small community.</p> <p>Councillors requested a workshop to tease out areas which they felt could be worked on.</p> <p>Action: Cr. Heather Menzies to run with progressing a workshop to discuss the recommendations.</p> |

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| <p>Doctors Accommodation.</p> | <p>There had been a request by the Division Manager Community Services for the Doctor to stay in the accommodation as allocated. There had recent instances of past doctors moving from house to house which had caused inconveniences with communications having to be changed, and patients unsure of where the doctor is in case of emergencies.</p> <p>The Administrator felt that the wellbeing of the staff is very important and that the accommodation most appropriate to them should be fluid and able to be changed if necessary. Any modifications to phone/internet requirements will be done as needed. Councillors had varied views on the situation but feel that the doctor in particular needs to be situated in a set accommodation.</p> <p>Noted that the Division Manager herself had requested council to look into the matter and it had been added to the agenda to consider.</p> <p>Councillors agreed that more discussion needs to happen before the Doctor arrives between the Division Manager, Administrator and Doctor to ensure accommodation is appropriate.</p> |
| <p>Priority List</p> | <p>Councillors asked for another public update of priority list for projects that are currently ongoing to be put on the noticeboard.</p> <p>Action: Administrator to construct an updated project priority list for the community noticeboard.</p> |
| <p>Matters arising:</p> <p>PRC Team</p> <p>Governor Laura Clarke</p> <p>Tourism</p> | <p>PRC team advise that two policies are upcoming for review – Employment, and a Drone policy</p> <p>Governor Laura Clarke’s last day serving Pitcairn is the 7th July. Video Link scheduled today at 2pm for the school children with the public following at 2.30.</p> <p>Cr Heather Menzies advised notification from the Deputy Governor and Administrator to publish schedules and relaunch Tourism promotion.</p> |
| <p>Date of next Regular Council meeting.</p> | <p>Wednesday 20th July 2022</p> |

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| Closure of meeting. | The meeting closed at 1.00pm |
| Minutes Approved 9/8/2022 | Mayor.  |

